Project 3: Five-minute Talk

Scholarship Skills, Winter 2020

Andrew Black
Assigned 28th January; talks in class on 12th February; slides due at 8pm on 11th February

This project involves preparing and delivering a short (five-minute) presentation on the same topic as the paper that you summarized for Project 2. A presentation of this length will probably involve a small number of slides—perhaps as many as five if the fonts are really large, or perhaps two or three plus a title slide if there is more content on each slide. Presentations will be take place in class time on 12th February.

You will not be able to cover the entire contents of your paper in five minutes! Nevertheless, the five minute time box is absolute: you **must** constrain yourselves to that time. You will therefore have to choose what to present. Think in terms of figures and examples, rather than definitions and long descriptions. I will give an example presentation next week to give you an idea of what a five-minute talk looks like. You will be graded against the rubric on the next page.

Upload your slides as a PDF file[1] attachment to a private message on Piazza, so that I can have them on my computer. Please also **bring a paper copy of your presentation materials with you to your talk,** for me to make comments on. Print your slides 2-up, with a white background, and make sure that there are numbers on the slides. (If the text is too small when printed 2-up, it will certainly be too small when projected!) I will give you some immediate feedback at the time you present, with written comments later.

This project will be graded against the rubric on the next page. Notice how strict I'm going to be on the time limit. Practice to make sure that you can fit into the time box.

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[1] Why are we asking for a PDF file and not PowerPoint? PowerPoint does not contain font metric information. If a font that you chose does not happen to be resident on the computer that is projecting your slides, PowerPoint will silently substitute another font. There will be no warning, but your text may overflow the slide or the boxes in your graphics. In contrast, PDF viewers like Acrobat will construct a font that is similar in appearance *and of the same size* as the missing font.

Scholarship Skills—Grading for 5 Minute talks		
Time	30sec under or over: 5 30sec-45sec under or over: 4 45sec-1min under or over: 3 1min-1.5min under or over: 2 1.5-2min under or over: 1 >2min under or over: 0	5
Presentation Materials		5
Delivery		5
Fielding Questions		3
Total		18